



# BIOPÔLE START-UP FUND

## APPLICATION FORM

Ready to apply for the Biopôle Start-up Fund? Everything you need is here, and there's more information on the fund web page <https://www.biopole.ch/start-ups/biopole-fund> too! Please read the information below carefully, along with the Terms & Conditions section at the end of this document. If you need any additional information, the Biopôle team is available at [info@biopole.ch](mailto:info@biopole.ch).

### WHAT WE OFFER

#### *Digital life sciences start-ups*

The support provided by Biopôle SA will be capped at CHF 40,000 per company per year, renewable for 3 years maximum. This support may take the following forms.

- Up to 25% off your rent, capped at CHF 10,000 per year.
- An allowance of up to CHF 10,000 per year to be spent on research and development. This includes research software and professional workspaces, including products such as Amazon Web Services, etc. The company must list the items it needs and give evidence of these in its funding application. The amount requested cannot exceed 50% of the company's total purchases. The company must provide proof of purchase.
- Up to CHF 20,000 per year to be spent on research or administrative services, consultancy, staff salaries or training for key personnel.

#### *Other life sciences start-ups*

The support provided by Biopôle SA will be capped at CHF 90,000 per company per year, renewable for 3 years maximum. This support may take the following forms.

- Up to 25% off your rent, capped at CHF 40,000 per year.
- An allowance of up to CHF 30,000 per year to be spent on laboratory equipment for research and development. The company must list the items it needs and give evidence of these in its funding application. The amount requested cannot exceed 50% of the company's total purchases. The company must provide proof of purchase.
- Up to CHF 20,000 per year to be spent on research or administrative services, consultancy, staff salaries or training for key personnel.





## ELIGIBILITY

Any start-up based at Biopôle is eligible to apply to the fund, regardless of the life sciences domain it is operating in. However, the start-up must:

- be hosted at Biopôle on a lease of no less than 12 months
- have been registered for less than 5 years
- be working in the life sciences (companies providing services only are not eligible to apply)
- have raised less than CHF 5 million in funding since it was founded.

## CONDITIONS

The beneficiary company agrees to communicate about the support given by Biopôle SA via all appropriate channels, including its website and in its company description. The beneficiary company must stay at the Biopôle campus for a period of at least 3 years following the decision to provide the funding. Except in cases of force majeure or bankruptcy, if the company terminates its stay at Biopôle before the end of this 3-year period, it must reimburse the amount corresponding to the unfulfilled stay period pro rata.

The beneficiary company must also pay back the funds provided if it raises private financing of CHF 10 million or more after the support is granted. Of course, any beneficiary company not meeting this criterion but wishing to pay back the support received may do so on a voluntary basis. Reimbursement must be made, by agreement with Biopôle SA, in one or several instalments over a period identical to that for which support was granted (that is, between 1 and 3 years). The reimbursed amount will be used to finance the Biopôle Start-up Fund so that other companies can benefit from it.

## PROCESS

The application process for the Biopôle Start-up Fund comprises the following steps.

1. Eligible companies may submit an application to the fund at any time (see 'Application Documents' below).
2. At the end of each calendar quarter, the Scientific Advisory Board (SAB) reviews the applications received and presents recommendations to the Biopôle SA Board of Directors.
3. The Board of Directors makes a final decision on which companies will be granted funding.
4. Candidates are informed of the outcome of their application.



## APPLICATION DOCUMENTS

Please read the Terms & Conditions section at the end of this document, complete the form below and send your application to [info@biopole.ch](mailto:info@biopole.ch).

Only complete applications will be considered. Your application must include the following elements.

- Your completed application form (see below).
- A cover letter describing your company's plan, how you would like to use the funds (see the options set out in 'What We Offer' above), the total amount of funding requested and how long you would like the support to last (maximum 3 years).
- A copy of your Biopôle lease.
- Evidence of all funding raised from the creation of the company to the date of your support request, confirmed by the auditor(s) (or by the board in the case of companies with no auditor).
- Ample documentation of your company including:
  - > a brief scientific description of your company
  - > a business plan (a detailed PowerPoint presentation will suffice)
  - > an organisational chart and managers' CVs
  - > a copy of the company's most recent financial statements, audited if applicable.



# APPLICANT

## A: INTRODUCE YOURSELF AND YOUR COMPANY

Company name	<input type="text"/>
Product area (therapeutics, diagnostics, medtech, etc.)	<input type="text"/>
Address	<input type="text"/>
Website	<input type="text"/>
Contact title	<input type="text"/>
Contact first name	<input type="text"/>
Contact surname	<input type="text"/>
Contact email	<input type="text"/>
Contact mobile	<input type="text"/>
Contact's role in the company	<input type="text"/>
Number of employees	<input type="text"/>
Date the company was created	<input type="text"/>
Company registration number in Vaud	<input type="text"/>
Annual revenue:	<input type="radio"/> None <input type="radio"/> Less than CHF 0.5 million <input type="radio"/> CHF 0.5–1 million <input type="radio"/> CHF 1–3 million <input type="radio"/> Over CHF 3 million
Have you raised any funds so far?	<input type="radio"/> Yes <input type="radio"/> No
If so, how much?	<input type="text"/>





## B: TELL US MORE ABOUT YOUR COMPANY

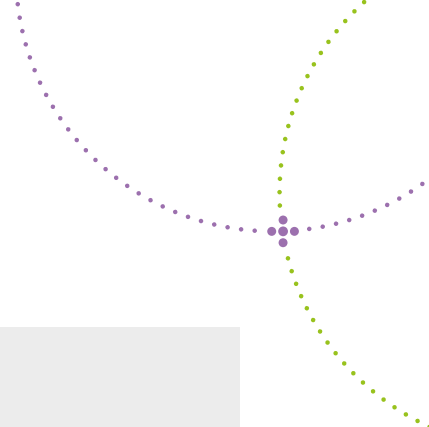
1. Please give us an overview of your company (maximum 200 words).

2. What USPs or added value is your company aiming to provide?

3. What unmet need(s) are you addressing?

4. Please briefly describe the technology behind your company.





**5.** Who does the technology belong to? What is its licensing status?

Empty text box for response to question 5.

**6.** Is the technology subject to any pending intellectual property applications?

Empty text box for response to question 6.

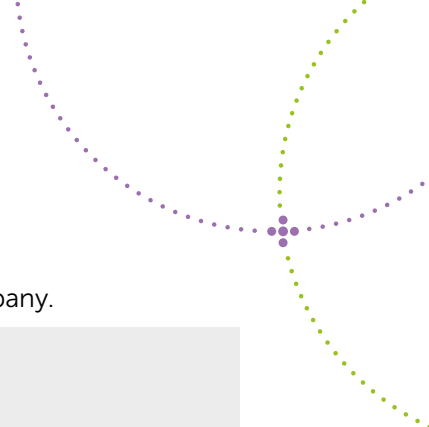
**7.** What products or services are you selling or planning to develop?

Empty text box for response to question 7.

**8.** Please list any scientific publications that support your technology, if available.

Empty text box for response to question 8.





**9.** Please briefly describe the current development status of your company.

[Empty text box for response to question 9]

**10.** Tell us more about your collaboration with Biopôle and/or western Switzerland's local and regional ecosystem (UNIL, EPFL, CHUV, etc.).

[Empty text box for response to question 10]



## C: LET'S NOW DIVE A LITTLE DEEPER INTO YOUR BUSINESS PLAN

- How big do you estimate your market to be?

- Who are your main competitors?

- If you have already raised any funds, who provided them and how much did you obtain from each source?

> Friends and family:

> Grants:

> Loans:

> Venture equity:

> **Total:**

- Who are the current owners of the company and what percentage share does each of them hold?


- Please describe your company's management body.

- What is your current cash position and cash burn rate, and how long will your funds last?

- When do you plan to close your next investment round?





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- What is your development plan and what are your key milestones for (1) the next year and (2) the next three years?

- Please describe in detail how you would use the funds you are eligible for (CHF 40,000 per year for digital companies and CHF 90,000 per year for everyone else).



# BIOPÔLE START-UP FUNDS

## TERMS & CONDITIONS

### **Commitment**

By completing this application form for the Biopôle Start-up Fund and sending it by email to [info@biopole.ch](mailto:info@biopole.ch), you represent and warrant that (1) you are authorised to submit this application on behalf of your company, (2) the information you have provided is accurate and up to date, (3) your company either owns or has a licence to use the product, service or technology described in your application, (4) you have the right to provide Biopôle SA with the information above, and (5) Biopôle SA is entitled to use the information given. You acknowledge that submitting an application does not guarantee acceptance by the Biopôle SA Board of Directors.

### **Confidentiality**

You agree to keep confidential any information you receive during your application process. You are not entitled to use or make reference to Biopôle's business names, trademarks or logos without its prior written consent.

Biopôle SA agrees to keep confidential all application forms and attached documents, as do its Scientific Advisory Board members and all Biopôle employees. Information you provide will be used solely by the Biopôle SA team for the purpose of assessing your funding application. The files of any applicant not selected for support will be destroyed at the request of the applicant and Biopôle SA will not keep any copies of those files.

### **Successful applications**

If your company is selected by the Biopôle SA Board of Directors, you will be asked to provide your company's certificate of incorporation as well as documentation proving its legal status. A specific agreement will then be signed between your company and Biopôle SA.

## CONTACT US

[info@biopole.ch](mailto:info@biopole.ch)  
+41 21 566 57 70

